**青 海 大 学**

**化工学院本科生导师**

**工**

**作**

**日**

**志**

**学生姓名：**

**导师姓名：**

**导师姓名： （变更）**

**学 年：**

**青海大学化工学院**

**二〇二〇年制**

**填写说明**

**一、《工作日志》中各项内容均需手写，不得打印；**

**二、“学期指导计划”在导师和学生沟通商议后，由导师填写，并共同签名；**

**三、“导师指导记录”中“时间”、“形式”、“主要指导内容”由学生填写，导师签名，指导内容较多可加附页；**

**四、“学期小结”由学生填写，指导教师签署意见；**

**五、《工作日志》由导师保管，并交由学生及时填写相关内容，学年结束时统一交学院存档。**

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| **学生基本信息** | | | | | | | | | | | | | | | | | | | | | |
| **姓名** |  | | | | | | **性别** | |  | | | **民族** | | | |  | | | | **生源** |  |
| **政治面貌** | | | |  | | | | | **出生年月** | | | | | | |  | | | | | |
| **学生所属专业、班级** | | | | | | | | |  | | | | | | | | | | | | |
| **担任班团（社团）职务** | | | | | | | | |  | | | | | | | | | | | | |
| **电话号码** | | | | |  | | | | | | | | | | **微信/QQ号** | | | |  | | |
| **住宿地点（楼号、房间号）** | | | | | | | | | | |  | | | | | | | | | | |
| **班主任姓名** | | | | |  | | | | | **联系方式（电话）** | | | | | | | | |  | | |
| **辅导员姓名** | | | | |  | | | | | **联系方式（电话）** | | | | | | | | |  | | |
| **其 他** | | | | |  | | | | | | | | | | | | | | | | |
| **本科生导师基本信息** | | | | | | | | | | | | | | | | | | | | | |
| **姓名** | | |  | | | | **性别** | |  | | | | **职称/职务** | | | | |  | | | |
| **所在系、教研室/部门** | | | | | | | | |  | | | | | | | | | | | | |
| **联系方式（电话）** | | | | | | | | |  | | | | | | | | | | | | |
| **本科生导师基本信息（变更）** | | | | | | | | | | | | | | | | | | | | | |
| **姓名** | |  | | | | **性别** | |  | | | | | | **职称/职务** | | |  | | | | |
| **所在系、教研室/部门** | | | | | | | |  | | | | | | | | | | | | | |
| **联系方式（电话）** | | | | | | | |  | | | | | | | | | | | | | |
| **变更日期** | | | | | | | |  | | | | | | | | | | | | | |

**学期指导计划**

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| **学生签名：**  **导师签名：**  **年 月 日** |

**导师指导记录**

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| **时间** | **形式** | **主要指导内容** | **导师签名** |
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**学期小结**

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| **学生签名：**  **年 月 日** |
| **导师意见：**  **导师签名：**  **年 月 日** |

**学期指导计划**

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| **学生签名：**  **导师签名：**  **年 月 日** |

**导师指导记录**

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| **时间** | **形式** | **主要指导内容** | **导师签名** |
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**学期小结**

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| **学生签名：**  **年 月 日** |
| **导师意见：**  **导师签名：**  **年 月 日** |

**学年个人鉴定**

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| **学生签名：**  **年 月 日** |
| **导师意见**  **导师签名：**  **年 月 日** |
| **学院意见：**  **年 月 日** |